Event/Educational Program Template****

Organization Name: Click or tap here to enter text.

Direct Questions to:

Name: Click or tap here to enter text.

Email: Click or tap here to enter text.

Cell Phone: Click or tap here to enter text.

Semester: [ ]  Spring 2022 [ ]  Fall 2022

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| --- | --- |
| **Program Topic**  | Click or tap here to enter text. |
| **Title of Program**  | Click or tap here to enter text. |
| **Description of Program and/or Learning Outcomes**  | Click or tap here to enter text. |
| **Date of Program**  | Click or tap to enter a date. |
| **Audience** *Who in the chapter is attending this program? New Members, all members?*  | Click or tap here to enter text. |
| **Facilitator Information** *Include Name, role, and Contact Information as applicable.*  | Click or tap here to enter text. |
| **Created in Partnership with…***Include the IU office, HQ, organization, etc. that helped you create this program if applicable or else put NA.*  | Click or tap here to enter text. |
| **What would you change about this program for the future?**  | Click or tap here to enter text. |
| **Documentation of the Program***Describe what documentation you’ve included to demonstrate that this program happened, photo, attendance list, PPT, upload documentation to your GAAP Folder as necessary.*  | Click or tap here to enter text. |
| **Other Notes:** | Click or tap here to enter text. |

Photo Documentation



